

Place Barcode Label Here (or print your information legibly and completely)

Name _____
Address _____
City/State/Zip _____
HS/OT #: _____ Week End Date: _____

POTOMAC RIVER FISHERIES COMMISSION



P.O. Box 9
Colonial Beach, Virginia 22443
804/224-7148



Report of Oyster Catch

DID NOT OYSTER THIS WEEK
 ⁽³⁾ Will Not Oyster Until: _____

WILL NOT OYSTER IN POTOMAC AGAIN THIS SEASON

A REPORT IS DUE EVERY WEEK WHETHER YOU OYSTER OR NOT

Use an envelope to mail your report when sending money for the oyster bushel taxes.

DAY	⁽⁵⁾ Time		⁽⁶⁾ Total Number Bushels		⁽⁹⁾ OYSTER BAR (See List of Oyster Bars)	⁽¹⁰⁾ TO WHOM SOLD MUST be a Registered PRFC Buyer List either the RB Number or Name of Buyer as shown on their License	⁽¹¹⁾ License # of Crew Member(s) (As shown on their license)	⁽¹²⁾ PORT OR CREEK OF LANDING
	Start	Stop	TONGS	SCRAPE				
MONDAY						SELF		
TUESDAY						SELF		
WEDNESDAY						SELF		
THURSDAY						SELF		
FRIDAY						SELF		

IF YOU: (A) Plant on private ground, (B) use for house-hold use, (C) shuck your catch, (D) give away, or (E) dispose of your catch (or partial catch) in any way except selling to a registered PRFC buyer use the "Self" field in the "To Whom Sold" column and send the **\$2.00 per bushel** tax with this report. Indicate the number of bushels you kept in the appropriate shaded field under "total number of bushels".

TOTAL number of Bushels not sold to a registered buyer for which YOU owe the Tax (Payment Enclosed) _____ x \$2.00 = \$ _____

TO THE LICENSEE:

Every HS or OT Operator, commercially licensed by the Potomac River Fisheries Commission to catch and sell oysters, is **required** to make reports of his oyster activities on forms prescribed by the Commission.

Licenses are subject to **suspension or revocation** if the licensee fails to submit the required reports. **A report is required for each kind of commercially licensed gear, for each week, whether or not each kind of gear was fished.**

Staff **strongly suggests** using an envelope to mail in your harvest report, especially if sending money for the oyster bushel taxes.

INSTRUCTIONS:

This record book is to be used to report your daily oyster catches. We are providing you with pre-printed self adhesive bar code labels that have your name, address, license and tag numbers, and the week ending date. There is one label for each week for each license that you must file the seafood catch reports, including enough labels for the weeks that you “did not work”.

1. Attach one label, in the proper week ending order, over the box in the upper left hand corner of the report. You may find it helpful to attach one label to each page of you report book for the entire year. When your report is received at the Commission office, computer scanning equipment will read the bar code and automatically record your report for the gear and week ending date shown on the label.
2. If you did not oyster during the entire WEEK, check the DID NOT Oyster on a record sheet and send it in before Thursday of the following WEEK.
3. If you will not start oystering until a future date, you can fill in “Will Not Oyster Until” with a specific date and you will not owe any reports until that date.
4. When you are finished oystering in the Potomac, check the WILL NOT Oyster box.
5. Indicate the time you started and the time you stopped working.
6. Enter the total number of bushels of oysters for each day worked in the appropriate column, “Tongs” or “Hand Scrape”.
7. If all or any part of your oyster harvest was sold to a PRFC Registered Buyer, use the appropriate row to list the number of bushels sold to the agent.
8. If you kept all or any part of your oyster harvest for yourself or retail sales, use the appropriate row (shaded) to list the number of bushels you kept. You are required to pay the oyster tax of \$2.00 per bushel on these oysters directly to the PRFC.
9. List the Oyster Bar from which the oysters were harvested. (See List of Oyster Bars)
10. If sold, list the **name** of your buyer, as shown on their PRFC License. Do Not use any other name for the buyer.
11. Enter the **PRFC License number** of **any licensed crew members** on your boat for each day. This can be found on their PRFC License.
12. List the **name** of the Port or Creek of Landing.

13. At the bottom of the report, you will total the number of bushels you kept, multiply that number by \$2.00, and that is what you owe in oyster tax directly to the PRFC.
14. At the end of each week, tear out the record sheet, fold in half, seal with tabs as indicated and mail one report for each kind of gear IMMEDIATELY. Always include your return address on the outside of the report.
15. If you have any questions about this record system, write to the Potomac River Fisheries Commission at: P.O. Box 9, Colonial Beach, VA 22443, or call 804-224-7148

BE SURE TO MAIL REPORTS WEEKLY